



**CGN NEW ENERGY HOLDINGS CO., LTD.**

**中國廣核新能源控股有限公司**

*(incorporated in Bermuda with limited liability)*

**(Stock code: 1811)**

**(the “Company”)**

## **Terms of Reference of the Nomination Committee**

### **1. MEMBERSHIP**

- (a) The Nomination Committee (the “**Committee**”) is chaired by the chairman of the Board of directors (the “**Board**”) or an INED and comprises a majority of independent non-executive directors of the Company (“**INEDs**”) and shall at least one member of a different gender. The constitution of the Committee shall comply with the requirements of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) as amended from time to time.
- (b) Members of the Committee shall be appointed and removed by the Board. The term of the members of the Committee is the same as that of directors and the members may be re-elected upon the expiry of the current term. During the term, if any member of the Committee ceases to hold office as a director or an INED of the Company, he/she shall automatically lose the qualification as a member of the Committee. In this case, the Board shall appoint another member promptly to meet the quorum of the Committee according to the aforesaid provisions.
- (c) The secretary of the Committee shall be appointed by the Committee.

## **2. ATTENDANCE AT MEETINGS**

- (a) The quorum of a meeting of the Committee shall be two thirds of the members of the Committee, of which at least half of them should be INEDs. The chairman (or in his or her absence, a member designated by the chairman) shall preside over all meetings of the Committee. The chairman shall be responsible for leading the Committee, including scheduling meetings, preparing agendas and making regular reports to the Board. The chairman of the Committee shall not chair a Committee meeting which deals with the succession to the chairmanship. If for any reason a member of the Committee is unable to attend a meeting, he/she may entrust in writing another member of the Committee to exercise his/her power. Resolutions of the Committee shall be valid when passed by more than two-thirds of the members. The meetings and proceedings of the Committee shall be governed by the provisions of the bye-law 118 of the bye-laws of the Company.
- (b) At all times the chairman of the Board shall be notified in advance of all meetings of the Committee.
- (c) Members of the Committee may participate in a meeting of the Committee by means of a conference telephone or other communications equipment through which all persons participating in the meeting can hear each other and participation in a meeting pursuant to this provision shall constitute presence in person at such meeting.

## **3. FREQUENCY OF MEETINGS**

- (a) Meetings of the Committee shall be held not less than once a year. The chairman of the Committee or any two members of the Committee may request a meeting if they consider it necessary. Committee meetings shall be arranged by the secretary of the Committee.
- (b) Unless otherwise agreed by all the members of the Committee, a meeting shall only be called with at least 7 days' prior notice.

## **4. COMMITTEE'S RESOLUTIONS**

A resolution in writing signed by all the members of the Committee shall be as valid and effectual as if it has been passed at a meeting of the Committee and may consist of several documents in like form each signed by one or more of the members of the Committee. Such resolution may be signed and circulated by facsimile or other forms of electronic communications. This provision is without prejudice to any requirement under the Listing Rules for a meeting of the Board or Committee to be held.

## **5. AUTHORITIES**

- (a) The Committee is authorised by the Board to review, assess and make recommendations on any issue in these terms of reference of the Committee.
- (b) The Committee is authorised by the Board, where necessary, to seek independent professional advice, at the Company's expense, in the performance of its responsibilities.
- (c) The Committee shall make available its terms of reference on the website of The Hong Kong Stock Exchange Limited and the Company's website to explain its role and the authority delegated to it by the Board.
- (d) The Committee shall be provided with sufficient resources to perform its duties.
- (e) Where the Board proposes a resolution to elect an individual as an INED at the shareholders' general meeting, it should set out in the circular to shareholders and/or explanatory statement accompanying the notice of the relevant general meeting why they believe the individual should be elected and the reasons why they consider the individual to be independent.

## **6. DUTIES**

The duties of the Committee include:

- (a) to review the structure, size, composition and diversity (including gender, age, cultural and education background, ethnicity, skills, knowledge and experience) of the Board at least annually, assist the Board in maintaining a board skills matrix and to make recommendations on any proposed changes to the Board to complement the corporate strategy of the Company;
- (b) to develop the criteria and policies for identifying and assessing the qualifications of and evaluating candidates for directorship, including but not limited to assessing the balance of skills, knowledge and experience as well as diversification of Board members, and based on the assessment results, to prepare a description of the roles and capabilities required for individual appointments;
- (c) to formulate a policy for nomination of directors, including nomination procedures and the criteria for selection and recommendation of directors, to ensure that members of the Board possess the skills, experience and diverse perspectives which are suitable for the Company's business development;

- (d) to identify individuals suitably qualified to become members of the Board and to select or make recommendations to the Board on the selection of individuals nominated for directorships, in accordance with the policy for nomination of directors;
- (e) to monitor and review the formal procedures for the policy on nomination of directors to ensure that the nomination policy meets the needs of the Company on an ongoing basis and reflects current regulatory requirements and good corporate governance as well;
- (f) in the event that the Company intends to propose a resolution at a general meeting to appoint a person to be an INED, the Committee shall consider:
  - (i) the process of identifying the person, the reasons that the Committee considers the person should be elected, and the reasons that the Committee considers the person to be an independent person;
  - (ii) the views and perspectives, skills and experience that the person can provide to the Board; and
  - (iii) how the person will promote the diversity of Board members.
- (g) to assess the independence of INEDs;
- (h) to consider the appointment or re-appointment of directors and succession planning for directors, in particular the Chairman and the President and review the same regularly, and make recommendations to the Board thereon;
- (i) to support the Company's regular evaluation of the Board's performance;
- (j) to do any such things to enable the Committee to discharge its powers and functions conferred on it by the Board;
- (k) to conform to any requirement, direction, and regulation that may from time to time be prescribed by the Board or contained in the constitution of the Company or imposed by the Listing Rules or applicable law; and
- (l) to review the Board Diversity Policy, as appropriate; and determine and review the measurable objectives that the Board has set for implementing the Board Diversity Policy and the progress towards such objectives.

## **7. REPORTING PROCEDURES**

- (a) The Committee shall report to the Board. At the next meeting of the Board following a meeting of the Committee, the Chairman of the Committee shall report the recommendations and decisions of the Committee to the Board.
- (b) Full minutes of meetings of the Committee shall be kept by the duly appointed secretary of the meeting. Draft and final versions of minutes of meetings shall be sent to all members of the Committee for their comment and records, within a reasonable time after the meetings.
- (c) Copies of the minutes of meetings of the Committee shall be provided to the Board at its meetings.
- (d) The Committee shall make available at least one of its members to attend the Company's annual general meeting to answer shareholders' questions about the Committee's work.

## **8. REVISION OF THESE TERMS OF REFERENCE**

These terms of reference shall be updated and revised as and when necessary in light of changes in circumstances and regulatory requirements (e.g. the Listing Rules). Any amendment to these terms of reference shall be by way of resolution of the Board of the Company and shall be in full compliance with the Listing Rules and any other regulatory requirements.